

# Set Up - AV Slides - Guidelines - Volunteer Position

## Overview

Announcements, videos and sermon texts are displayed on the screen at the front of the Cafeteria.

## Guidelines

Ideally the Slides person should arrive at ATN by 8:30 so that they can go through the slides with the worship team during rehearsal and, in concert with Doug, correct both lyrics and the order of the slides.

If unable to arrive early be sure to arrive by 9:45 at the latest, check the Order of Service and consult with Doug on any changes. Copies of the Order of Service can be found on the music stand used by the speaker.

Collect a clicker from the Worship Leader.

During the service click through the slides in order. As a general rule it is better to be a bit early on the slide change rather than too late. Advancing slides as the last word is sung is a good guideline.

The speaker will normally advance their own slides with a different clicker.

Return the clicker to the Worship Leader.